

MINUTES OF THE February 27th, 2025 BOARD MEETING

The County of Prince Edward Public Library Board

@ 10:30 AM Picton Library

ITEM

1. Standing Procedural Items

Welcome

1.2 Call to Order – Devon Jones, Chair @ 10:30 am

1.3 Regrets – None

1.4 Declaration of Conflicts – None

1.5 Land Acknowledgement – Dawn Cutler

1.6 Approval of Agenda for February 27th, meeting

MOTION TO APPROVE AGENDA: Moved by: Dawn Cutler , Seconded by:
Jan Nightingale - CARRIED

2. Approval of the January 30th,2025 meeting minutes

MOTION TO APPROVE MINUTES: Moved by: John Hirsch, Seconded by:
Maimu Schaer - CARRIED

3. BUSINESS ARISING FROM THE MINUTES

3.1 Arising from Minutes – None

4. DECISION AND DISCUSSION ITEMS

4.1

MOTION:

4.1 Financial Statements:

MOTION TO APPROVE FINANCIAL STATEMENTS FOR THE MONTH ENDING December 31st, 2024, Moved by: John Hirsch, Seconded by: Maimu Schaer- CARRIED

4.2 Compliance: Declared by: CEO

MOTION TO RECEIVE THE CEO'S DECLARATION OF COMPLIANCE: Moved by: Andrew Faulkner, Seconded by: Jan Nightingale - CARRIED

5. Governance Committee

5.1 Policy HR-07, approved in January 2025 is sent back to Governance Committee for further consideration. Policy is Ministry driven and changes can only be minimal

6. Items for Discussion

6.1 CEO's Report Highlight: The new date scheduled by Council to present the Civic Recognition reward to Alexandra Bake is March 25th

MOTION TO RECEIVE THE CEO'S REPORT: Moved by : Dawn Cutler
Seconded by: Andrew Faulkner - CARRIED

6.2 Strategic Planning Exercise: A draft plan was reviewed, and edits will be made. The discussion focussed on how to meet the strategic priorities. Strategic plan was approved as amended for minor corrections.

MOTION TO APPROVE THE STRATEGIC PLAN WITH MINOR AMENDMENTS: Moved by: Andrew Faulkner, Seconded by: Dawn Cutler

7. Councillor's Report – Kate MacNaughton/ John Hirsch

MOTION TO RECEIVE THE COUNCILLOR'S ORAL REPORT: Moved by: Maimu Schaer, Seconded by: Lari Langford - CARRIED

8. STANDING IN CAMERA SESSION (to consider items pursuant to the Public Libraries Act, s.16.1)

8.1 There was no In Camera Session

9. OTHER BUSINESS

9.1 Councillor McNaughton asked if the Labour Management Committee had been established and if it had met. A meeting took place on February 12th, 2025. Areas of discussion were; staffing, schedules and job descriptions

9.2 The development of the employee recognition policy. It was discussed that a book with an engraved plate be given to employees starting at 5 years of service and continued at 5-year intervals there after

9.3 Next Meeting Date: March 27th, 2025

MOTION TO ADJOURN: Moved by: Dawn Cutler @ 11:58 am