

MINUTES OF THE MAY 23rd BOARD MEETING
The County of Prince Edward Public Library Board
May 23rd, 2024 @ 10:30 AM
Picton Library

ITEM

1. Standing Procedural Items

Welcome

1.2 Call to Order – Devon Jones, Chair @10:50am

1.3 Regrets – None

1.4 Declaration of Conflicts – None

1.5 Land Acknowledgement Statement – Dawn Cutler

1.6 Approval of Agenda for May 23rd, 2024

MOTION: Moved by: Elizabeth Grove-White , Seconded by: Jan Nightingale
- CARRIED

1.7 Approval of April 25th, 2024 meeting minutes

MOTION: Moved by: Dawn Cutler , Seconded by: Maimu Schaer -
CARRIED

2. BUSINESS ARISING FROM THE MINUTES

2.1 Arising from Minutes – None

3. DECISION AND DISCUSSION ITEMS

3.1 Financial Statements: Presented by Sandy Murray

MOTION TO APPROVE FINANCIAL STATEMENTS FOR THE MONTH ENDING APRIL 30TH, 2024: Moved by: Maimu Schaer, Seconded by: Elizabeth Grove-White - CARRIED

3.1.1 AUDITED FINANCIAL STATEMENT: from KPMG LLP, Presented by Katie Mahon of KPMG LLP

MOTION THAT THE Board receive the year end audited report drafted by KPMG LLP for December 31, 2023, as circulated, and presented by Katie Mahon, CPA, CA, CITP, Senior Manager, Audit, KPMG LLP and as recommended by the Finance Committee and FURTHER THAT The Board, authorize Barbara Sweet, CEO, sign the final audit letter signifying the completion of the Audit. Moved by: Jan Nightingale, Seconded by: Dawn Cutler - CARRIED

4. Compliance: Declared by: CEO

MOTION TO ACCEPT COMPLIANCE: Moved by: Jan Nightingale , Seconded by: Kate MacNaughton - CARRIED

5. Items for Discussion

5.1 Mission and Vision Statements – Chair – Discussions/suggestions are on going

5.2 CEO's Report for April, 2024

MOTION TO RECEIVE THE CEO'S REPORT: Moved by :Sandy Murray , Seconded by: Lari Langford - CARRIED

5.3 Councillors Report: Presented by Kate MacNaughton and John Hirsch

MOTION TO RECEIVE THE COUNCILLOR'S ORAL REPORT: Moved by: Maimu Schaer, Seconded by: Sandy Murray – CARRIED

6. Committee work requiring input or decision.

6.1 Governance Committee Report: Presented by: Chair of Governance Committee

Chair recommends that the following policies be adopted:

OP-13 Local History & Archives, OP-17 Records Retention,

OP-18 Purchasing Policy, GOV-09

MOTION TO ADOPT THE POLICIES: Moved by: Dawn Cutler, Seconded by: Lari Langford - CARRIED

7. STANDING IN CAMERA SESSION (to consider items pursuant to the Public Libraries Act, s.16.1)

7.1 Matters related to labour relations and the inclusion of a Conciliator to move the collective bargaining process further along.

MOTION TO MOVE IN CAMERA: Moved by: Sandy Murray, Seconded by: John Hirsch

MOTION TO MOVE OUT OF IN CAMERA SESSION: Moved by: Sandy Murray, Seconded by: Maimu Schaer - CARRIED

8. STANDING PROCEDURAL ITEMS

8.1 Items for next meeting agenda: To be forwarded to Chair

8.2 Other Business: None

5.2 Items for next meeting agenda: None

5.3 Next Meeting Date: June 27th, 2024

MOTION TO ADJOURN: Moved by Sandy Murray @ 11:48am