

COUNTY OF PRINCE EDWARD
PUBLIC LIBRARY BOARD

A meeting of the Library Board was held on Thursday, September 29, 2022, at 10 am via Zoom.

The following Board Members were present:

Ray Hobson
Devon A. Jones, Chair
Bill McMahon
Alexander (Sandy) Murray
Jan Nightingale
Jessica Shiers

Regrets:

Dawn Cutler, Vice Chair
Lenny Epstein
Marion Hughes
Kate MacNaughton

Staff Present:

Barbara Sweet, CEO
Tracy Shortt, Office

1. Call to Order

The meeting was called to order at 10:01 am by the Chair, Devon A. Jones.

2. Confirmation of the Agenda

2.1 Motion to Confirm the Agenda

Motion LB-0064-2022

Moved By: Ray Hobson
Seconded By: Bill McMahon

THAT the agenda for the Library Board meeting of September 29, 2022, be confirmed.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest at this time.

4. Minutes

4.1 August 25, 2022, Library Board Meeting
Informal meeting, no quorum, for information only

4.2 Motion to ratify actions taken without a quorum

Motion LB-0065-2022

Moved By: Alexander (Sandy) Murray
Seconded By: Jan Nightingale

THAT The Library Board approve and ratify any actions taken or approvals given as set out in the minutes of the informal meeting of the Board on August 25, 2022.

CARRIED

5. Business Arising from the Minutes

5.1 Walmsley Project
Draft Agreement subject to final approval from the Board.

5.2 Picton Building Project Update
Project on schedule.

6. Finance

6.1 Cash Disbursements – August 2022

Motion LB-0066-2022

Moved By: Jan Nightingale
Seconded By: Bill McMahon

THAT The BOARD accept The SUMMARY OF DISBURSEMENTS Report as circulated:

Total Report: \$ 51,175.48

CARRIED

6.2 Finance Statements

Motion LB-0067-2022

Moved By: Jan Nightingale
Seconded By: Bill McMahon

THAT The Board accept THE FINANCIAL STATEMENT Report as circulated:

Date 2022	Total Revenue Month	Total Revenue Year to Date	Net Surplus Month	Net Surplus Year to Date
August	\$ 126,477	\$ 976,947	\$ 22,421	\$ 36,797

CARRIED

6.3 Financial Summary for August 2022

The CEO confirms that:

1. The bank accounts (operating and reserves) have been reconciled at August 31, 2022.
2. All remittances and source deductions for which the directors may be personally liable have been made and submitted to the appropriate authorities.

6.4 Next Finance Committee Meeting Date

✓ TBD

7. CEO Report

7.1 CEO's Report – August 2022

Motion LB-0068-2022

Moved By: Alexander (Sandy) Murray
Seconded By: Jan Nightingale

THAT THE Board accept THE verbal report from the CEO.

CARRIED

8.1 CEO's Report – August 2022 -

- ✓ Consecon Branch offering assistance to residents to navigate online voting for the upcoming municipal election
- ✓ Tech support continues to offer assistance to patrons with Arriv Can documentation as needed and is now offering assistance with the Vulnerable Sector Check Certificate

- ✓ Bloomfield Branch Library Branch in person event Thursday, September 29 at 2 pm – Women Killing it Series – meet Catherine Fogarty discussing her book, Murder on the Inside
- ✓ Bloomfield Branch Library Branch in person event Saturday, October 1 at 2 pm – Women Killing it Series, Vicki Delaney in Conversation with Janet Kellough

8. Correspondence
None.

9. Report From Councilors

Motion LB-0069-2022

Moved By: Ray Hobson
Seconded By: Alexander (Sandy) Murray

THAT THE Board receive the verbal report from councilors.

CARRIED

10. New Business

10.1 Legacy Document

Please send your point form notes to the Chair by email in the hope that a draft document be presented at the next Library Board meeting.

11. Other Business

12. Next Meeting Dates

- ✓ Thursday, October 27, 2022, 10 am
- ✓ Or as needed

13. Adjourn

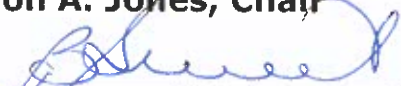
Motion LB-0070-2022

Moved By: Bill McMahon

THAT the meeting now adjourns at 10:47 am.



Devon A. Jones, Chair



Barbara Sweet, CEO
Secretary/Treasurer to The Board