

COUNTY OF PRINCE EDWARD
PUBLIC LIBRARY BOARD

A meeting of the Library Board was held on Thursday, July 28, 2022,
at 10 am via Zoom.

The following Board Members were present:

Dawn Cutler, Vice Chair
Ray Hobson
Devon A. Jones, Chair
Bill McMahon
Jan Nightingale
Jessica Shiers

Regrets:

Lenny Epstein
Marion Hughes
Kate MacNaughton
Alexander (Sandy) Murray

Staff Present:

Barbara Sweet, CEO
Tracy Shortt, Office

Guest Present:

Debbie Kirton
Marion Walmsley Walker

1. Call to Order

The meeting was called to order at 10:03 am by the Chair, Devon A. Jones.

2. Confirmation of the Agenda

2.1 Motion to Confirm the Agenda

Motion LB-0057-2022

Moved By: Dawn Cutler
Seconded By: Bill McMahon

THAT the agenda for the Library Board meeting of July 28, 2022, be confirmed.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest at this time.

4. Walmsley Project

THAT THE Library Board receive THE verbal presentation from Debbie Kirton and Marion Walmsley Walker.

Item deferred to the August 25, 2022, Library Board Meeting.

5. Minutes

5.1 Motion to approve the Library Board Minutes from the meeting held on June 23, 2022.

Motion LB-0058-2022

Moved By: Ray Hobson
Seconded By: Jan Nightingale

THAT THE Library Board accept THE MINUTES as circulated from the Board Meeting of June 23, 2022, with one correction.

CARRIED

6. Business Arising from the Minutes

6.1 Picton Building Project Update

Motion LB-0059-2022

Moved By: Bill McMahon
Seconded By: Jan Nightingale

THAT THE Library Board accept THE verbal report from the CEO.

- ✓ Carlyn Moulton is planning to present different artwork that will fit the landscape at the Picton library branch
- ✓ Library Staff were requested to take construction progress photos
- ✓ The lease with TGSL Holdings has not been renewed and deliveries for the Picton Build will be accepted from the front.
- ✓ Library Board upcoming onsite visit TBD

6.2 Traditional Land Acknowledgement Statement

As requested, The CEO provided a current copy of the County of Prince Edward's TLAS, noting that it is under review by the municipality, and highlighted the Library's Policy approved in November 2018:

LA 130 Respect and Acknowledgement Policy Library Policy dated November 2018
The County of Prince Edward Public Library acknowledges the First Peoples on whose traditional territories we live and work. We believe that acknowledging territory shows recognition of and respect for Indigenous Peoples, both in the past and the present. We believe that the territorial acknowledgements are not simply a *pro forma* statement made before a meeting; but a vital *part* of the business. To that end, it is our intention to mount a plaque of acknowledgement.

7. COVID Update

- 7.1** Library Staff will continue to mask and maintain social distance.
Programs remain smaller in size and outside as much as possible.

Motion LB-0060-2022

Moved By: Bill McMahon
Seconded By: Jan Nightingale

THAT THE Library Board accept THE verbal report from the CEO.

CARRIED

8. CEO Report

8.1 CEO's Report – June 2022

Motion LB-0061-2022

Moved By: Dawn Cutler

Seconded By: Bill McMahon

THAT THE Board accept THE verbal report from the CEO.

CARRIED

8.1 CEO's Report – June 2022 -

- ✓ Dan Needles is scheduled for October 2022. Currently booked at the St Mary Magdalene Anglican Church in Picton. The Wellington and Milford Friends of the library have confirmed their support of this program. Website: <https://danneedles.ca/>
- ✓ Wellington library branch continues to have roof leaks and repair is needed over the front door area. Earl R & R is preparing a quote.
- ✓ Wellington library branch air conditioning unit will be replaced Monday, August 1, 2022
- ✓ Consecon library branch current projects: install automatic door opener, repair and replace floor in the foyer and complete final placement of the bell tower display in the foyer on the inside of the door to the right.
- ✓ Consecon Community Day is Saturday, August 13, 2022, book sale onsite
- ✓ November 2022 Fundraising Gala at Base 31
- ✓

CEO Report	01-Jun
Circulation	14,410.0
New Members	73.0
Home Delivery	76.0
Programs	68.0
Program Attendees	783.0
Impressive Readers	93.0
✓ 1,000 Books Before Kindergarten	78.0

9. Correspondence

None.

10. Report From Councillors

Motion LB-0062-2022

Moved By: Dawn Cutler

Seconded By: Jan Nightingale

THAT THE Board receive the verbal report from councillors.

CARRIED

11. New Business

11.1 Policy Review - CEO

- ✓ Governance Committee
- ✓ Housekeeping – policy and procedure

12. Other Business

13. Next Meeting Dates

- ✓ Thursday, August 25, 2022, 10 am
- ✓ Or as needed

14. Adjourn


Motion LB-0063-2022

Moved By: Dawn Cutler

THAT the meeting now adjourns at 11:05 am.



Devon A. Jones, Chair



Barbara Sweet, CEO
Secretary/Treasurer to The Board