

COUNTY OF PRINCE EDWARD  
PUBLIC LIBRARY BOARD

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A meeting of the Library Board was held on Wednesday, May 23, 2018, at 5 pm at the Picton Library Branch.

The following Board Members were present:

John Ambrose  
Lenny Epstein  
Steve Graham  
Devon A. Jones  
Lynda Parks Sahadat

Regrets:

Ursula Cattelan  
Gordon Fox  
Alec Lunn

Staff Present:

Barbara Sweet, CEO  
Tracy Daley, Office Manager

Guest Present:

Peggy Malcolm, Library Development Consultant

**1. Call to Order**

The meeting was called to order at 5pm by The Chair, John Ambrose.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest at this time.

**3. Peggy Malcolm, Library Development Consultant, Southern Ontario Library Services**

**Motion LB-046-2018**

Moved By: Lenny Epstein  
Seconded By: Lynda Parks Sahadat

**THAT The Library Board the report as circulated dated April 12, 2018. .**

**CARRIED**

**4. Minutes**

**4.1 Library Board Minutes from the meeting held on April 25, 2018.**

**Motion LB-047-2018**

Moved By: Devon A. Jones  
Seconded By: Steven Graham

**THAT THE Library Board accept THE MINUTES as circulated from the Board Meeting of April 25, 2018.**

**CARRIED**

**5. Business Arising From the Minutes**

**6. Finance**

**6.1 Cash Disbursements – March 2018**

**Motion LB-048-2018**

Moved By: Devon A. Jones  
Seconded By: Lynda Parks Sahadat

**THAT The Board accept THE Disbursements Summary Report as circulated:**

<b>March 1, 2018, totaling.....</b>	<b>\$ 23,644.96</b>
<b>March 15, 2018, totaling.....</b>	<b>\$ 16,875.15</b>
<b>March 29, 2018.....</b>	<b>\$ 18,201.13</b>
<b>Overall Total.....</b>	<b>\$ 58,721.24</b>

**CARRIED**

**6.2 Cash Disbursements – April 2018**

**Motion LB-049-2018**

Moved By: Lynda Parks Sahadat

Seconded By: Steven Graham

**THAT The Board accept THE Disbursements Summary Report as circulated:**

**April 5, 2018, totaling..... \$ 39,921.34**  
**April 19, 2018, totaling..... \$ 1,050.00**  
**April 26, 2018..... \$ 24,300.11**  
**Overall Total.....\$ 65,271.45**

**CARRIED**

**6.3 Income Statement – March 2018**

**Motion LB-050-2018**

Moved By: Lenny Epstein  
 Seconded By: Devon A. Jones

**THAT The Board accept THE FINANCIAL STATEMENT Report as circulated:**

<b>Date 2018</b>	<b>Total Revenue Month</b>	<b>Total Revenue Year to Date</b>	<b>Net Surplus Month</b>	<b>Net Surplus Year to Date</b>
March	\$ 109,952	\$ 305,540	\$ (47,538)	\$ (29,628)

**CARRIED**

**6.4 Income Statement – April 2018**

**Motion LB-051-2018**

Moved By: Lenny Epstein  
 Seconded By: Devon A. Jones

**THAT The Board accept THE FINANCIAL STATEMENT Report as circulated:**

<b>Date 2018</b>	<b>Total Revenue Month</b>	<b>Total Revenue Year to Date</b>	<b>Net Surplus Month</b>	<b>Net Surplus Year to Date</b>
April	\$ 98,273	\$ 403,814	\$ (19,175)	\$ (48,803)

**CARRIED**

**THAT THE Board accept the CEO's Reports as circulated.**

**CARRIED**

**CEO Report Highlights**

- Reminder David Frum at the Regent Theatre July 19<sup>th</sup>.
- PEYC Sunday, May 27 - MLL Presents 2 pm to 5 pm
- Open Sundays for Summer 1 pm to 4 pm

**10. Correspondence**

**11. Report From Councillors**

**Motion LB-055-2018**

Moved By: Devon A. Jones  
Seconded By: Lynda Parks Sahadat

**THAT THE Board receive the verbal report from councillors.**

**CARRIED**

**12. New Business**

**13. Other Business**

**14. Next Meeting Dates**

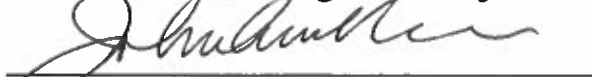
- ✓ Wednesday, June 27, 2018, 11 am, Picton Branch

**15. Adjourn**

**Motion LB-056-2017**

Moved By: Devon A. Jones  
Seconded By:

**THAT this meeting now adjourn at 6:39 pm.**



**John Ambrose, Chair**



**Barbara Sweet, CEO  
Secretary/Treasurer to The Board**