

COUNTY OF PRINCE EDWARD
PUBLIC LIBRARY BOARD
OPERATIONS & SERVICE EXCELLENCE COMMITTEE

A meeting of the Committee was held on Tuesday, May 2, 2017, at 10 am at the Picton Branch.

The following Board Members were present:

John Ambrose
Ursula Cattelan
Lenny Epstein
Devon A. Jones

Regrets:

Steven Graham
David Simmonds

Staff Present:

Barbara Sweet, CEO
Tracy Daley, Office Manager

1. Call to Order

The meeting was called to order at 10 am by The Committee Chair, Lenny Epstein.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest at this time.

3. Minutes

3.1 Minutes of Tuesday, April 4, 2017

Moved By: Ursula Cattelan
Seconded By: John Ambrose

THAT The Operations and Service Excellence Committee accept THE MINUTES as circulated from the meeting of April 4, 2017, with amendments.

4. Picton Branch Enhancements

4.1 Brian Clarke, Architect

- ✓ Not available
- ✓ Formalize an agreement with Brian

4.2 Strategies

- ✓ Presentation to County of Prince Edward Annual Report 2016, and also the Picton Project prior to the Focus Group Sessions

4.3 Focus Group Sessions – Draft Survey

- ✓ For next meeting, working draft

5. Business Arising From the Minutes

6. New Business

7. Other Business

8. Next Meeting Date

8.1 Operations & Service Excellence Committee

- ✓ Tuesday, June 6, 2017, 3 pm, Picton Branch

9. Adjourn

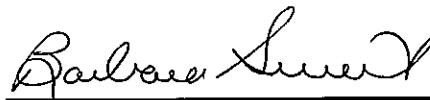
Moved By: Ursula Cattelan

Seconded By: Devon A. Jones

THAT this meeting now adjourn at 11:22 am.



Lenny Epstein
Committee Chair



Barbara Sweet
CEO