



The Corporation of the County of Prince Edward

Accessibility Action Plan 2013

2013

Presented by:
The Prince Edward Accessibility Advisory Committee
& Prince Edward County Engineering, Development and Works
Department

**BACKGROUND - Ontarians with Disabilities Act, 2001 (ODA)
Accessibility for Ontarians with Disabilities Act, 2005 (AODA)**

AODA and ODA: the relationship to each other

ODA Planning

Accessibility planning for government and broader public sector still applies.
No standards. Limited enforcement. ODA expected to be repealed when standards under AODA are in place.

AODA Accessibility Standards

Provides for standards with timelines for compliance, in accessing goods, services, buildings and employment. Standards will foster integrating accessibility into regular business and capital planning.

Accessible Customer Service

Standards Development Committee (SDC) established in February 2006
Customer Service regulations were approved by the government on July 31, 2007. The regulations come into force on January 1, 2010.

Accessible Transportation

Several regulations come into force from 2012 onwards.

Accessible Information & Communications

Several regulations come into force from 2012 onwards.

Employment Accessibility

These three standards were integrated into one standard and made into law in 2011

Accessible Built Environment

Final standard completed and now before the Minister

Prince Edward County Accessibility Plan

Introduction/Background

County Council formed the Accessibility Advisory Committee (AAC) on November 6, 2003. To provide advice to Council each year about the preparation, implementation and effectiveness of the municipality's accessibility plan.

Annual Municipal Accessibility Plan ► Goal & Objectives

The accessibility plan is intended to identify (inventory) existing barriers within all Departments or areas of operation within the Municipality, address the removal of those barriers in a prioritized manner and to prevent new barriers from being established, in making Prince Edward County a comfortable place for people with disabilities to live, work and visit.

Accessibility Advisory Committee ► Membership

The current membership includes Ms. Sandra Latchford Chair, Ms. Lorna MacDonald Vice-Chair, Mr. Walter Ruggles, Ms. Hilary Whitmey, Ms. Barbra Stock and Councillor Barb Proctor.

The Facilities Manager under the Engineering, Development and Works Department is the primary contact for the Municipality to handle inquiries related to accessibility. The Equipment Supervisor, under Engineering, Development and Works Department is the primary contact for the Municipality to handle inquiries related to Accessible Transit

Contact Information: Mr. Andrew Morton, Facilities Manager
Engineering, Development and Works
Mail: 332 Main Street
Picton, ON K0K 2T0
Tel: (613) 476-2148
Fax: (613) 471-2050
E-mail: amorton@pecounty.on.ca

Contact Information: Mr. Aaron Boulton, Equipment Supervisor
 Engineering, Development and Works
Mail: 332 Main Street
 Picton, ON K0K 2T0
 Tel: (613) 476-3605
 Fax: (613) 476-9121
 E-mail: aboulton@pecounty.on.ca

IDENTIFYING, REMOVING & PREVENTING BARRIERS
Department ► Engineering, Development and Works

Item	Initiative	Time Line
Accessibility Advisory Committee Review	A policy of the County of Prince Edward is to have any draft site plans for the construction, renovation or lease (where required) of any County owned buildings reviewed by the members of the AAC for their comments and input in an advisory capacity, including leased offices spaces.	Ongoing
Evaluation of Physical Properties	Re-evaluation of Physical properties will include the updates of the existing accessibility Audits, insuring all work completed is recorded. Updates will be provided to the AAC.	Ongoing

Item	Initiative	Time Line
	The AAC will review the wording of the existing policies within the County Official Plan and the Picton and Wellington secondary plans, for the appropriateness and effectiveness of dealing with the issue of accessibility within the community and provide their input and recommendations to staff.	2013
	The AAC, with the support of County staff, will promote awareness with regard to raising public consciousness to the needs/challenges of disabled persons in the community and promote sensitivity awareness of disabled persons' needs, in partnership with the community.	Ongoing
	Plan Accessibility Awareness Event	2013
	A sample of works/initiatives undertaken or to be undertaken by Engineering, Development and Works Department include: A capital analysis to be undertaken for all County Town Halls to promote improved access.	Yearly Budget Plan
Building Code Act	Planning Staff and Building Officials currently review site plans and building permits for construction compliance with Section 3.8 of the Building Code Act on private properties, in relation to matters	Ongoing

Item	Initiative	Time Line
Sign Bylaw	concerning the disabled. Chief Building Official and the AAC will monitor and review the County Sign By-law with respect to the placement and number of sandwich board signs with Picton merchants and BIA.	Ongoing
Displays	Chief Building Official and Public Works Staff, together with the AAC, will monitor and review the appropriateness of the 1metre merchandise displays By-law along Picton's Main Street.	Ongoing
Pedestrian Routes in Urban Areas	County By-law Enforcement Staff actively monitor and enforce the following By-laws in an effort to prevent obstructions to the disabled along main commercial streets, and allow for safe pedestrian movement (i) The Sign By-law as it relates to the regulation of the placement of freestanding signage; and, (ii) The By-law that regulates the placement of 'merchandise for sale'.	Ongoing
	Operational Services staff will review/monitor and annually update a plan focusing on the main public area of the municipality in order to address the condition/placement of: i) Sidewalks, alleys and brick crosswalks to determine where improvements can be made to promote ease of travel for	Ongoing

	<p>wheelchairs, scooters and disabled pedestrians.</p> <p>ii) Lighting in public places as it relates to accessibility and safety issues.</p> <p>iii) Public Works Staff will advise the AAC annually before the end of June on the plans for the upgrades/replacement of items.</p>	
Sidewalks & Walkways	<p>Operational Services will review with the AAC, designs and options for sidewalks, alleys and crosswalk upgrades/replacements so as to establish agreed standards for ongoing scheduled work as approved by Council. Public Works has annual plans for upgrades/replacement of sidewalks and walkways. A sample of works undertaken or to be undertaken by Public Works include:</p> <p>Additional improvements to signing and flashing lights to be made at all crosswalks.</p>	2012

Department ► Corporate Services

Item	Initiative	Time Line
	The Corporate Services Office together with Planning Staff will continue to arrange in consultation with the AAC to have a number of municipal directories available in	Ongoing

	larger print.	
Item	Initiative	Time Line
	County Administration and Council will continue to plan for the construction and occupation of new buildings that will be designed and built barrier-free and user-friendly.	Ongoing
Customer Services Staff Training	Human Resources will continue staff orientation for new employees and summer students to comply with A.O.D.A. Customer Service Standards.	Ongoing

ACCESSIBILITY ACCOMPLISHMENTS

Operational Services

- ▶ Audio Signals were installed at key intersections such as the Tim Horton's intersection in Picton as per the 2009/10 Department Budget.
- ▶ Sidewalk improvements addressed and trip hazards corrected. (2011)

Planning Division

- ▶ Additional monitoring of sandwich board signage and enforcement of related infractions (2010)
- ▶ County By-law Enforcement Staff continue to actively monitor and enforce the following By-laws in an effort to prevent obstructions to the disabled along Picton's Main Street, and allows for safe pedestrian movement:
 - (i) The Sign By-law as it relates to the regulation of the placement of freestanding signage; and,
 - (ii) The By-law that regulates the placement of 'merchandise for sale'. (2010/11)

Corporate Services & Finance

- ▶ The Clerk developed Election Accessibility Standards and an action plan for the 2010 Municipal Election. (2010)
- ▶ Accessibility signage improvements were made at the H.J. McFarland Memorial Home. (2010)
- ▶ Magnifying sheets were provided to vision impaired persons & audio assisted voting machine was available, at election time by the County Clerk's office. (2010)
- ▶ Posted the Draft Accessibility Action Plan in a text-based format on the County's website as recommended by the AAC and received by County Council ;(Annually)
- ▶ Posted the Accessibility Action Plan on the County's website as adopted by County Council. (Annually)

Human Resources

- ▶ Human Resources facilitated staff training to comply with January 1, 2010 deadline for A.O.D.A Customer Service Standards. (2009)

Former Recreation, Parks & Culture

- ▶ Recreation, Parks and Culture completed an accessibility audit of Shire Hall and have met with Corporate Services staff to review and implement action items, initially through the 2009 budget process and continued into 2010.
- ▶ Recreation, Parks & Culture Department has addressed the issue of accessible transportation in the County. Council appointed the Specialized Transit Advisory Committee to implement a transit service. Specialized transit county wide service was established on June 5th, 2007. New contract renewed for 2011/13.
- ▶ Consultation with the Picton Business Improvement Association and municipal by-law enforcement was undertaken regarding the monitoring of sandwich board signage; sidewalk sales and placement of merchandise to avoid potential barriers. (2010)

- ▶ The R.P.C. Hall Application form was amended to include Reg.562 customer service and use of service animals. (2009)
- ▶ Recreation, Parks & Culture Department Physical Properties Division installed a new A.L.D (Assisted Listening Device) in Council Chambers to assist persons with a hearing disability, in 2009.
- ▶ Accessibility signage improvements were implemented at all Town Hall facilities and Shire Hall. (2010)
- ▶ Initiated parking lot improvements in proximity to the Wellington Town Hall. (2009)
- ▶ Installed a power door assist on the 2nd Floor entry to the Planning/Public Works Department at the Edward Building. (2009)
- ▶ Completion of Accessibility Audits of all physical property buildings including buildings which service the public. As well as update of previous information gathered.
- ▶ Six buildings are now fully accessible including Ameliasburgh town Hall, Hillier Town Hall, Picton Town Hall, Sophiasburgh Town Hall, Recreation Parks and Culture Office Building, and Shire Hall.

Prince Edward County Accessibility Advisory Committee

- ▶ The Prince Edward Accessibility Advisory Committee initiated the installation of timing information for pedestrian crossings in Picton at the Main St., Chapel St., Ferguson and Walton St. signalized intersection. (2009/10)
- ▶ The Accessibility Advisory Committee reviewed the plans for the Wellington & Picton Arenas, drawing numerous items to the Manager of Parks & Arenas for implementation during construction. (2010)
- ▶ The Accessibility Advisory Committee also reviewed and approved the following;
 - i) Design plans/drawings for the proposed new Wellington Park Washrooms. (2009)
 - ii) Design for the Community Greenspace beside Shire Hall. (2009)
 - iii) Clubhouse plans for the new Youth Park Project. (2009)
 - iv) Job description for a proposed Accessibility Coordinator position in 2010.

- v) Manager of Properties joined the Ontario Network of Accessibility Professionals (O.N.A.P) (2011)
- vi) AAC Approved floor plans for the Ameliasburgh Town Hall washrooms (2011)
- vii) Plans were reviewed for the Macaulay Church restorations (2011)
- viii) Accessibility audits were completed for all museums, libraries, public works offices, Picton Fire Hall (Offices) (2011)
- ix) AAC reviewed Public Works current sidewalk maintenance policy (2011)
- x) ACC reviewed plans for the retrofit of the curling club, which includes an accessible entrance ramp, and accessible washroom (2012)

