

LP 114 Computer & Internet Fair Use Policy

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Principle:

The County of Prince Edward Public Library recognizes the Internet as a public resource tool to be used to access ideas and information.

In providing public access to the Internet, the Library recognizes the insecurities of an unregulated, global environment. Internet content may not be accurate, complete or current and patrons must personally assess the validity of any information found.

The Library will assume no liability for content of the information accessed through the Internet and assumes responsibility only for the information provided on the library website. The Library is also not responsible for the site content of links to other resources provided through its website.

Access and Use:

- Supervision of children is the responsibility of parents or guardians. Children should not use the computer workstations unsupervised. Parents, teachers and guardians are encouraged to educate children about safe Internet use.
- Anyone found misusing or damaging library equipment of any type or using the Internet for illegal and/or inappropriate purposes will have their library privileges suspended, may be prosecuted and will be financially liable for any damage to the equipment.
- Users are subject to federal, provincial and municipal legislation regulating internet use, including the provisions of the ***Criminal Code*** regarding obscenity, child pornography, sedition and the incitement of hate. The use of Library's internet services for illegal purposes is prohibited, and may result in prosecution.

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- The Internet will be provided to all patrons of the County of Prince Edward Public Library and Archives. It is understood that technical problems may sometimes occur and interrupt service.
- There is a one hour time limit on computer use. If no other patron or staff member is waiting to use the Internet workstation, this time limit may be extended. Internet bookings will be taken by staff members so that this time limit may be enforced fairly. Computers may be reserved in advance.
- Patrons should be aware that others use the Internet and should understand that downloading large peer-to-peer files such as music or video is not permitted. It slows down the network for other users. Internet privileges may be revoked for those found abusing the network.
- Staff will assist in initially signing patrons on to the Internet and will help with basic computer use if needed, but staff may not be able to help with specific programs or use advanced techniques. Patrons requiring further assistance are encouraged to participate in our computer and Internet computer skills workshops or book a one-on-one tutorial. Patrons should check the Library's calendar of events online at www.peclibrary.org or contact the computer lab for further IT related questions.
- Public Internet access computers are situated in public areas and all information viewed should be of a generally acceptable nature. Unacceptable Internet conduct can include downloading copyrighted content and viewing material intended for mature adults. Patrons are encouraged to inform staff in the event they witness such content being viewed on a Library computer.
- Patrons are reminded to close all personal files and log off any websites and the computer before leaving. It is also advisable to clear recent browser history after Internet use. Leaving files open to view or staying signed-in to websites may put your personal information in jeopardy and the Library can assume no responsibility for lost and stolen information.

- Patrons should be aware that they are subject to federal, provincial and municipal legislation and law regarding Internet use. Copy or distribution of copyrighted material found on the Internet (including but not limited to: video/audio/documents/photographs, etc.) may infringe on copyright or other intellectual rights. The Library assumes no responsibility for patron infractions.
- The Library encourages a friendly, comfortable atmosphere and will not tolerate behavior that negatively impacts other patrons and their enjoyment of services. Please see our "Conduct in the Library" policy for details. Staff is authorized to take action. Behavior that is deemed unacceptable may result in the loss of Library privileges.

Wireless Internet Access:

The Wireless networks provided at all Branches of the County of Prince Edward Public Library are:

LIB_PUBLIC

LIB_PUBLIC2

LIB_PUBLIC3 (Picton and Wellington only)

WIFI is provided 24 hours a day, 7 days a week, 365 days a year. As there are no passwords, the wireless network should not be considered secure. Unless additional precautions are taken (e.g. firewall/antivirus etc.) any information you send to, or from, your personal device could potentially be read and redistributed by a third party.

- Patrons should not interfere with computer or network equipment belonging to the Library and should not unplug Library equipment in order to use network cables or personal devices.
- The Library assumes no responsibility for damage caused to personal devices because of security issues, power failure, malware or viruses. Security protection is the responsibility of the user. The Library assumes no responsibility for the theft or loss of laptops, devices or personal belongings.

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